



**TOWN OF WILTON
SELECTBOARD MEETING AGENDA**

August 4, 2026 – 6:00 PM
Town Office Meeting Room
158 Weld Road, Wilton, ME 04294

Meetings are streamed live through Mt. Blue TV: www.mtbluetv.org. The meeting is open to the Public.

SELECTBOARD AGENDA

1. Pledge of Allegiance
2. Minutes from the July 21, 2026 Select Board Meeting
3. Public comment
4. Waterline Update – Jim Lord, Dirigo Engineering
5. Department Head Update
 - Allen Adams, Water/Wastewater Superintendent
6. Review and Approval of MMA Risk Management - Ed MacDonald Safety Grant
7. MMA Annual Election: Vice President & Executive Committee Members
8. Catering Permit Special Event – Hotel Rumford, LLC
9. Upcoming Meetings:
Selectboard Meeting – August 18, 2026 – 6:00 PM
10. Other
11. Manager's report
12. Adjourn

TOWN OF WILTON

July 21, 2026

(6:00PM)

SELECTBOARD MINUTES

Members Present: David Leavitt, Tiffany Maiuri, Philip Hilton, Maria Greeley (Town Manager), Aaren Wilcox (Clerk)

(FULL RECORDING IS AVAILABLE AT www.mtbluetv.org)

Item #1- Pledge of Allegiance

Item #2 – Minutes from the July 7, 2026 Select Board Meeting

- Motion by Phil, Second by Tiffany – To Approve Minutes from July 7th, 2026 Select Board Meeting Minutes
Vote: 3-0 Unanimous

Item #3 – Public Comment

- Keith Amato - speaks in reference to the previous Select Board meeting
- Nancy Merrow - speaks in reference to downtown participation and disconnection; requesting Select Board walk downtown more frequently
- Tiffany Maiuri – speaks in response to Nancy Merrow’s concerns
- Jennifer Olsson - speaks in reference to the Monument/Road around the Monument and the current driving conditions
- Michael Parker – inquires if the Highway Department can inspect wiring/cable on Fenderson Hill Road (Top of Hill/Curve)

Item #4 – Set MissionSquare Retirement Employer Match – Per Personnel Policy

- Motion by Tiffany, Second by Phil – To establish the IACMA Match at 7% for Employees not being in MainePERS and dues; does not include any other previous arrangements
Vote: 3-0 Unanimous

Item #5 – Consideration of Forster Reuse Planning Proposal – Sevee & Maher Engineers

- Maria – discusses proposal as presented
- Motion by Tiffany, Second by Phil – To Approve the Proposal in the amount of \$6,900 to move forward with the project as described in the document
Vote: 3-0 Unanimous

Item #6 – Blueberry Festival Update – Renee Woodard, Events Coordinator

- Renee Woodard, Letter of Resignation Acknowledged and Accepted

- Renee provides an update on Blueberry Festival, activities and event status
- Volunteers are still needed
- Blueberry Festival Committee requests that they be able to hire attendants for the bounce house
- Donation of golfcarts by Ripley and Fletcher for Blueberry Festival use
- Motion by Tiffany, Second by Phil – To Approve the hiring of the Bounce House staff at \$15.50/hr.
Vote: 3-0 Unanimous

Item #7- Upcoming Meetings:

- Select Board Meeting – August 4, 2026 – 6:00 PM

Item #8 – Other

Item #9 – Manager's Report (See Attached Resources)

- Maria Greeley, Town Manager, reviews the current Manager's Report

Item #10 – Executive Session pursuant to 1 M.R.S.A. § 405(6)(E) - Legal

- Not required

Item #11 – Possible Action after Executive Session (if applicable)

Item #12 – Adjourn

- Motion by Tiffany, Second by Phil – To Adjourn
Vote: 3-0 Unanimous
Adjourned at: 6:20pm

Respectfully submitted by Aaren E. Wilcox, Town Clerk

Press Release

For Immediate Release

Officials for the Town of Wilton are pleased to announce that they have been awarded a Safety Grant by the Maine Municipal Association Workers Compensation Fund in the amount of **\$2,819.65**.

The Ed MacDonald Safety Grants and Scholarship provide financial assistance to members of the MMA Workers Compensation Fund to purchase safety equipment or services to assist in reducing the frequency and severity of workplace injuries. The grant programs are designed to prevent injuries and improve workplace safety for our Maine employees. The reduction in employee injuries also benefits the taxpayers by lessening lost hours at work, cost of claims and potential overtime expenses for employees who might have to fill in for injured co-workers.

The Maine Municipal Association has been awarding Safety Grants to members of the Workers' Compensation fund since 1999. The Ed MacDonald Safety Grants and Scholarships are an example of a successful partnership that has been preventing workplace injuries by bestowing more than **\$7.1 million** in the funding of **4,692** Safety Grants and **581** Scholarship. Together we are building safe communities.

For more information about Maine Municipal Association Risk Management Service programs, including Safety Grant eligibility and applications, please visit www.memun.org and click on the Risk Management Services link, or call 1-800-590-5583.

Ed MacDonald Safety Grant Program Application for 2026

From RMS-LC Safety Grants <safetygrants@memun.org>

Date Tue 5/26/2026 10:11 AM

To Maria Greeley <townmanager@wiltonmaine.gov>

Cc Maria Greeley <townmanager@wiltonmaine.gov>

 1 attachment (15 KB)

SG Press Release.docx;

Dear Maria,

On behalf of the MMA Risk Management Services Loss Control and Workers' Compensation Fund, Congratulations! The 2026 Ed MacDonald Safety Grant Application for the Town of Wilton has been **approved**.

Purchases of your grant items may now be made. This grant award is for your cost up to but not exceeding **\$2,819.65**, and to be used exclusively for purchasing Traffic Cones (50), Barricades (5), Stop/Slow Paddles, Safety Glasses, Face Shields, as stated in your application. The award is to be used by May 1, 2027, or it will be withdrawn.

Once your purchase is *complete*, **please send us the itemized invoice(s) with proof of payment** (*cancelled check, treasurer's warrant, etc.*) to safetygrants@memun.org so that reimbursement can be made.

We thank you for your participation in this program and for your dedicated efforts to improve workplace safety for your organization. We are pleased that the award of this grant will assist you with these safety efforts. A draft press release has also been attached that may be used to announce the award of your Ed MacDonald Safety Grant to your community.

If you have any questions, please contact Loss Control at (207) 626-5583 x3 or email us at safetygrants@memun.org.

App: SG-26-082

Sincerely,

Maine Municipal Association
Risk Management Services – Loss Control and Workers' Compensation Fund



MAINE MUNICIPAL ASSOCIATION **SINCE 1936**

60 Community Drive | Augusta, ME 04330-9486
1-800-452-8786 (in state) | (t) 207-623-8428

To: Key Municipal Officials of MMA Member Municipalities

From: Catherine Conlow, Executive Director

Date: July 27, 2026

Subject: MMA Annual Election: Vice President & Executive Committee Members

DEADLINE: Friday August 28, 2026, 12:00 p.m.

CAST YOUR VOTE FOR THE 2027 MMA EXECUTIVE COMMITTEE

Election Process. Your ballot is attached to help chart the future of MMA. You are voting for Vice President and three committee seats. The Maine Municipal Association (MMA) Executive Committee is elected by member municipal select boards and councils to oversee the Association's operations.

Pursuant to MMA by-laws, these candidates were interviewed by a six-member Nominating Committee, which includes a former Executive Committee past president, an elected municipal officer, a municipal employee, a town or city manager, an MMA affiliate group representative, and an individual from a community-based organization representing the interests of an underrepresented group. As you will note, unlike municipal elections MMA does not provide an option for write-in candidates since our process includes an opportunity to nominate a candidate by petition. The petition process expired on July 20, 2026.

The candidates have provided a brief biography of themselves for you to reference.

The ballot must be signed by a majority of the municipal officers (e.g., select board or council), or a municipal official designated by a majority of the municipal officers and received by MMA no later than **12:00 p.m. (noon) on Friday, August 28, 2026**. We have enclosed a self-addressed, stamped envelope for your convenience. Ballots will be counted on the afternoon of August 28, with the election results confirmed by MMA President Justin Poirier, Monmouth Town Manager.

Election results will be available no later than September 1, 2026, and can be accessed by either contacting the MMA Executive Office or visiting MMA's website at www.memun.org. A formal announcement of the election results will be made at the MMA Annual Business Meeting, and the newly elected members will be introduced at the Awards Luncheon, both of which will be held during MMA's annual convention on Wednesday, October 7.

The newly elected Executive Committee members will take office on January 1, 2027.

If you have any questions on the election process, please do not hesitate to contact me or Kelly Maines at 1-207-623-8428 or by e-mail at kmaines@memun.org. Thank you.



WWW.MEMUN.ORG

NOMINATIONS - 2027
Maine Municipal Association
EXECUTIVE COMMITTEE – BIOGRAPHIES

VICE PRESIDENT NOMINEE: 1-YEAR TERM

Shiloh LaFreniere – Town Manager, Town of Jay

Professional & Municipal Experience & Committees:

Jay Town Manager	2014-present
Code Enforcement Officer, Town of Jay	1997-2014
Environmental Code Administrator, Town of Jay	1997-2010
Wellness Coordinator, Town of Jay	2005-2014
E911 Addressing Officer, Town of Jay	2010-2014
Deputy Finance Director, Town of Jay	2012-2014

Education & Certificates:

Bachelor's in business administration
State of Maine Notary Public

Affiliations & Certifications:

- Maine Municipal Association Executive Committee & Strategic Finance Committee
- Maine Town, City and County Management Association Ethics Committee
- Androscoggin Valley Council of Governments – Past President, Executive Committee
- Maine Infrastructure Rebuilding and Resilience Commission Member
- Maine Health Franklin Community Health Network EMS Advisory Board Member
- Institute for Civic Leadership, Maine Development Foundation 2022
- Past Member of the State of Maine Technical Building Codes and Standards Board

EXECUTIVE COMMITTEE NOMINEES: 3-YEAR TERMS

Chris Camire – Town Council Chair, Town of Lisbon

Professional & Municipal Experience & Committees:

Senior Manager, Technical Services, Tyler Technologies, Inc.	2023-present
Manager, Technical Services, Tyler Technologies, Inc.	2021-2023
Town Council, Town of Lisbon	2024-present
General Assembly, Androscoggin Valley Council of Governments (AVCOG)	2026-present

Education & Certificates:

University of Southern Maine – Bachelor of Arts, Political Science and Information & Communications

Michele LaBree Daniels – City Council, City of Brewer

Professional & Municipal Experience & Committees:

City Council Member, City of Brewer	2019-Present
Mayor, City of Brewer	2020-2022
	2024-2025
Budget Committee Member, Penobscot County	2020-2024
Telecommunications, Customer Service, Supervisor/Trainer	1995-2015
General Manager, Hospitality Management	1989-1995

Committee Membership 1999-2019:

Member - Greater Bangor Regional Economic Group
Board Member - Brewer Land Trust
Board Member - Brewer Conservation Commission
Member - Greater Bangor Regional Economic Group
Board Member - Brewer Cemetery Board
President - Brewer Library Trustees
Member - Brewer Parks & Recreation Advisory Commission
Liaison - Penobscot County Commissioners

Education & Certificates:

John Bapst Memorial High School
Trinity College, Burlington, Vermont – U.S. History and Canadian Studies
National League of Cities University – Grant Writing Bootcamp
Maine Municipal Association – Ongoing Training
National League of Cities University – Housing as an Economic Development Tool

Affiliations & Certifications:

- National League of Cities – Public Safety & Crime Prevention; Small Cities Council
- Maine Municipal Association Co-Ambassador for NLC Congressional City Conference -Hill Day.

Richard Petrie – Town Manager, Town of Jackman**Professional & Municipal Experience & Committees:**

Jackman Town Manager	2025-present
North East Mobile Health Services	
- Chief Executive Officer	2023-2025
- Chief Operations Officer	2021-2023
Atlantic Partners EMS - CEO	2011-2021
Kennebec Valley EMS Council - Regional Director	2000-2011
Chair, Maine Trauma Advisory committee	2018- 2025
Member, Maine Legislative EMS Blue Ribbon Commission	
Member, Maine General Medical Center Institutional Review Board	

Education & Certificates:

- MMA Leadership Program
- Adjunct Faculty, National Ambulance Training Schools (Ireland & Northern Ireland)
- Adjunct Professor, Fiji National University
- Active educator and presenter on leadership, governance, and EMS administration
- Contributing Author: Mosby EMT Text, Legal Issues for EMS

Affiliations & Certifications:

- ICS 100, 200, 700, 800
- Local Health Officer Certification
- Town Meeting & Election Law Training
- General Assistance (Foundations & Advanced)
- Vital Records Training
- Transfer Station Operations (Core 1 & Core 3)
- Notary Public
- BMV Registration Training (Standard & Commercial)



MAINE MUNICIPAL ASSOCIATION **SINCE 1936**

BALLOT

Election of MMA Vice President and Executive Committee Members

Deadline for Receipt of Ballots – 12:00 noon on Friday, August 28, 2026

VICE-PRESIDENT - 1 YEAR TERM

Vote for One

Proposed by MMA Nominating Committee:

Shiloh LaFreniere, Jay Town Manager

☐

EXECUTIVE COMMITTEE MEMBERS - 3 YEAR TERM

Vote for Three

Proposed by MMA Nominating Committee:

Chris Camire, Lisbon Council Chair

☐

Michele LaBree Daniels, Brewer City Council

☐

Richard Petrie, Jackman Town Manager

☐

Please note that unlike municipal elections, MMA does not provide for "Write-in Candidates" since our process includes an opportunity to nominate a candidate by petition, which ended on July 20, 2026.

The ballot may be cast by a majority of the municipal officers, or a municipal official designated by a majority of the municipal officers of each Municipal member.

DATE: _____ **MUNICIPALITY:** _____

Signed by a Municipal Official designated by a majority of Municipal Officers:

PRINT NAME: _____ **POSITION:** _____

SIGNATURE:

OR

Signed by a majority of Municipal Officers:

Current Number of Officers: _____

PRINT NAME

SIGNATURE

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Return to: MMA Annual Election
Maine Municipal Association
60 Community Drive
Augusta, Maine 04330
Email: kmaines@memun.org



Application Copy

File Number: 166101

Job Type: New Application

LICENSE TYPE / EVENT TYPE Catering Permit Special Event	APPLICATION DATE RECEIVED 2026-07-30
LICENSEE LEGAL NAME	LICENSEE TYPE Limited Liability Company
DOING BUSINESS AS Hotel Rumford	CORPORATE NUMBER 202515680DC
INCORPORATION DATE 2025-06-25	
CORRESPONDENCE ADDRESS 50 MOUNTAIN VIEW CIR BETHEL ME 04217-3002	
MAILING ADDRESS	
PHYSICAL ADDRESS	
CONTACT NAME David Guay	PREFERRED CONTACT METHOD Email
CONTACT PHONE (207) 418-4628	ALTERNATE PHONE
FAX	EMAIL thehotelrumford@gmail.com

CORPORATE STRUCTURE

None selected

NAME

POSITION/TITLE

% Interest

David Guay

Owner

100

PARENT LICENSE(S)

LICENSE

CARL-25-114089 (Active) - On-Premises: Beer, Wine & Spirits
Hotel Rumford (Hotel Rumford, LLC) 08/18/2025 to 08/17/2026

MANAGED BY AGENT

Yes

AGENT

Hotel Rumford, LLC

AGENT TYPE

Limited Liability Company

LOCATION

Wilson Lake Inn

EVENT DATE(S)

08/20/2026

NUMBER OF EVENT DAYS

1

EVENT HOURS OF OPERATION

5pm-7pm

EVENT CONTACT INFORMATION

Cheryl Dickson
207-364-3241

EVENT ADDRESS

Lake Rd Wilton ME 04294

Municipality

Wilton

County

Franklin

QUESTIONS

Catering Permit

1. What is the purpose of the event?

This event happens yearly. This is a gathering and celebration of the three local Chamber of Commerce's "Tri Chamber BBQ". They get together to celebrate the year, talk about plans for the year to come, plan events, marketing & networking for all the businesses in the three chambers.

2. Is the event open to the public?

No

3. Will the event be outdoors?

No

4. How many people are expected at the event?

100 - 120

5. Were your services requested by a non-profit organization?

Yes

River Valley Chamber Of Commerce

Cheryl Dickson

10 Bridge St, Rumford, Maine, 04276

207-364-3241

info@rivervalleychamber.com

6. How will you control and keep alcohol contained to the event area?

Please describe physical and staffing measures to be taken.

The event will be happening in a 40x60 area. Alcohol may only be consumed in this area. There will be two bartenders and a bar back.

The two bartenders are required to ID every one purchasing an alcoholic beverage. The Chamber hosting the event will have someone watching the exit to ensure that no alcoholic beverages leave the designated area of the event.

7. How many staff/volunteers will be working the event? Serving?
Security?

There will be two bartenders.

8. Have you contacted your municipality (or county if the premises is in an unincorporated places) to determine whether there are any required municipal permits or fees, including those related to code enforcement, music, dancing, or entertainment?

No

I will be contacting the town office today, 07/30/2026 in regards to this catering permit to determine if there are any other permits or fees that we will need to be fill out or pay related to this permit and event.

DOCUMENTS

None selected

APPLICANT

David Guay

DECLARATION

- ☒ I certify that I am the applicant as described in this application, or that I am duly authorized to submit this application on the applicant's behalf.

All information provided in this application is accurate and correct. I understand that false statements made on this application are punishable by law. Knowingly supplying false information on this application is a Class D Offense under Maine's Criminal Code, punishable by confinement of up to one year, or by monetary fine of up to \$2,000 or by both.