

Request for Proposal
Water/Wastewater Departments
Excavation Contractor

The Town of Wilton Water & Sewer Departments is seeking the services of a qualified contractor to perform all excavation services within the Departments over the next 2 years. Informational requirements pertaining to this request may be picked up at the Wilton Town Office, 158 Weld Road or the Wilton Wastetreatment Plant, 78 Davis Court, Wilton. The deadline for submitting proposals is Friday, February 22, 2019 at 4:00 PM.

Informational requirements for the Request for Proposal for Contractor Services

Purpose

The Town of Wilton Water & Sewer Departments is seeking the services of a qualified contractor to perform all excavation services within the Departments. The operational timeframe of this contract will be two (2) years, ending December 31, 2020.

Requirement of services

- a. These services require an exclusive duty commitment to any and all service work required. This is a 24/7 on-call responsibility with an expected emergency response time of +/- one hour. Normal maintenance work will be pre-arranged.
- b. The Contractor must carry an Insurance Liability policy with a minimum value of one million dollars (\$ 1,000,000.00).
- c. The contractor or contractor provided operator must have extensive experience in the excavation, repair and installation of water service lines, water transmission mains, sewer force mains, gravity sewers and other underground utilities.
- d. The contractor must comply with all Federal and State mandates that includes compliance with established Trench Safety procedures and best management practices within the Dig Safe rules. This will also include any verbal specifications required by the Wilton Water and Sewer Departments for excavation and/or utility installations.
 1. The contractor shall possess or have immediate access to the following equipment.
 2. Excavator, minimum size of 24,000 pounds with a frost tooth or hydraulic hammer attachment.
 3. Backhoe or "mini-excavator" style machine, with extender boom capabilities and front bucket or push plate.
 4. Truck, minimum size, 10 cubic yard body, with trailer capable of transporting other required equipment.

Content of Proposal Requirements

- a. A rate schedule must be provided with an equipment listing, which includes the hourly rates per equipment item, hourly rates for manpower and any adjustments for hours outside of the Water & Sewer Departments normal work day of Monday-Friday, 6:30 AM to 3:30 PM or holidays.
- b. A list of at least three (3) references with contact information.
- c. Proof of the required insurance policy.

Scoring Criteria

- a. Qualifications and experience of contractor
- b. Equipment capacity of contractor
- c. Results of interviews and references
- d. Rate schedules
- e. Compliance with contract requirements

Conditions

Upon the close of the proposal period, the Wilton Water and Sewer Departments reserves the right to accept any and/or none of the proposals, or enter into negotiations with any of the providers for other, further or different terms than those listed on this request or in any such proposal actually submitted.

Response or questions

Responses or any inquiry for additional information pertaining to this request may be directed to:

Heinz Gossman, Superintendent
Town of Wilton Water & Sewer Departments
158 Weld Road (mailing)
78 Davis Court (operations)
Wilton, Maine 04294
Tel: 207-645-3682 Fax: 207-645-2001
Email: wasw@wiltonmaine.org