

Minutes of Select Board Meeting
September 18, 2018

Members Present: Tiffany Maiuri, David Leavitt, Philip Hilton, Keith Swett, Tom Saviello and Rhonda Irish (Town Manager)

Also Present: Ben Hanstein, Sonny Dunham, Tom Doak, Charlie Lavin, Dee Menear, Alan Sawyer, Julie Sawyer, Charlie Woodworth and Heidi Wilcox

Public Hearing – Junkyard Permits

Charlie Lavin the Town Code Enforcement Officer explained that there are three applicants: Collins Enterprises on Route 2, Haggan Enterprises on Wilkins Ave and Michael Stickney at the end of Birch St. All three have submitted their applications and paid all of the fees. Charlie has not seen any issues and requests that the Board authorize their junkyards. There were no questions or comments from the Board or the Public.

Public Hearing closed at 6:02 pm

Item #1 Minutes of the Select Board Meeting September 4, 2018

David/Philip m/m/s to accept as written; vote: 4-0 (Tiffany abstained)

Minutes of the Select Board Meeting September 18, 2018

David/Philip m/m/s to accept as written; vote: 5-0

Item #2 Public Comment – None Received

Item #3 Consideration of Junkyard Permits – Charlie Lavin – Code Enforcement Officer

Keith/Tom m/m/s to approve Junkyard Permits for Collins Enterprises, Haggan Enterprises and Michael Stickney; vote: unan

Item #4 Police Department Report – Chief Heidi Wilcox

- A. Safe Zone Designation: The Police Advisory Committee has talked about creating Drug Free Zones for Town Parks: Bishop Park (East Wilton), Village View, Bass Park, The Michael Backus Memorial Ball Field (East Wilton) and McGillicuddy Park. They would also include Licensed Day Care facilities at the old Fire House Video location, Burgess Hill and Inch by Inch Preschool on Route 156. This would also include the school libraries. Other locations would include The Western Maine Children's Museum, the Town owned area near the dam and boat ramp and areas earmarked for children only fishing. Kineowatha Park already has a sign designating it as a Safe Zone. The Department anticipates receiving money from a drug forfeiture that would be used to pay for this.

Questions/Comments from the Board included:

Keith: Ten years ago, this was done in East Dixfield. Heidi explained that sign is actually illegally attached at this time and the area that it is in isn't an appropriate place anymore either. Can we do something to make sure that in ten years we still know what the Safe Zone Designation is? There is a Policy Book at the Town Office that it can be added to.

David: We could also put it on the website.

Tom: It gives a false pretense, if it says that it is a safe zone it just means that if people use drugs there the fines will be larger. This is an enforcement issue. Heidi will have something that explains what it is and what it means.

Could we expand it to say that the areas could be designated by the Town Manager and the Police Chief? The law says that it needs to be approved by the Municipality.

Tom/Tiffany m/m/s to designate the Zones as listed and allow the Police Chief and Town Manager to expand the list and to bring the new locations back to another meeting; vote: unan

- B. State-wide Arrest Authority for Officers: This would allow the Officers to go to another jurisdiction to arrest a suspect if necessary. They would need to be Academy trained Officers and be full time Officers. Chief Wilcox, Sgt. Chad Abbott and Officer Brian Lynch already have this designation, could the other Officers be added? This designation would last only as long as they were Wilton Officers and only as long as the Board allows. Keith/Tom m/m/s to allow Officers Efra Becerra-Aviles, Ethan Kyes and Kevin Lemay to have State-wide arrest authority; vote: unan
- C. Trunk or Treat: This would be on Halloween night on High St. It involves Wilton Public Safety (Police & Fire Departments). They would close High St from the Caton Residence to the Wiles Funeral Home from 5-7 pm.

Questions/Comments from the Board included:

Tiffany: How do we donate money? It can be left at the Town Office Chief Wilcox would like to be the one who buys the candy so that she can make sure it is safe.

If someone wants to participate with a trunk? Call the Public Safety Building to get registered.

Phil: Is there a Public notice for the participants of Trunk or Treat? There is a checklist of people who actually belong there. The information is on the PD website.

- D. There is radio work that needs to be done because there are always communication problems. The Department just finished OUI, Speed and Distracted Driver Grants. They were successful in that they met the numbers they believed they would have.

Item # 5 Fire Department Report – Chief Dunham

It was quiet last quarter and the Department has been taking lots of training. The Sheriff's Department is using the Public Safety building for K-9 training and they bring their own materials and clean the mess at the end of the day.

They have applied for several grants.

- A. Discussion of current inventory of the Fire Department: a spreadsheet has been prepared for the Board members. Tom Doak explained that there is some information that cannot be provided to the Board in regard to expiration dates because the NFPA and Bureau of Labor Standards vary. They may not be able to say when certain items will be replaced because they will continue to use them until they can no longer be repaired.

Questions/Comments from the Board included:

Tiffany: Looks great; one suggestion is to add a column for disposition. Rhonda explained that an updated copy had the extra column. Tom Doak explained that turn out gear does not have serial numbers and they are sized to fit the fire fighter. If a firefighter joins the department and there is not correct safety equipment for that fire fighter they need to purchase the gear. Often, they replace only one article and not the entire set of turnout gear.

Can you identify the gear with an indelible marker?

David: Can you assign a serial number when you sign out gear so you will know who has the gear? Sonny explained that they do use that system for some items but not for clothing. They will do that from this point on.

Tom/Philip m/m/s to accept the report; vote: unan

Item #6 Consideration of a Select Board Rules and Responsibilities Policy

Questions/Comments from the Board included:

David: Is it a policy or guidelines of roles and responsibilities for the Select Board?

Tiffany: It is good for someone who is considering running for Select Board.

Keith: It isn't enforceable.

Tom: It gives the Board a document for someone who is on the Board for the first time.

Philip: Have tried to change it to something better, but it just got worse.

Tom/Philip m/m/s to accept the Select Board Rules and Responsibilities Policy **amended to accept the Select Board Rules and Responsibilities Policy with a change on page 4 item 8 "from his/her designee to their designee"; vote as amended: unan

Item #7 Sale of Tax Acquired Property – 44 Masterman Rd

Rhonda explained that the minimum bid she would request is \$3,121.00 this would cover back taxes and legal fees. Rhonda has also spoken with Dixfield about the property that is half Wilton/half Dixfield she will put together an ad that will be approved by Dixfield's Board and will bring it back to our Board. The successful bidder would write a check to each Town for the amount owed to that Town. The bids would be opened on October 16, 2018.

Questions/Comments from the Board included:

Is this enough to cover water and sewer fees? Will need to check on that

Tom/David m/m/s to sell the property with a minimum bid of \$3,121.00 ***amended to add the costs owed for water and sewer to a minimum bid of \$3,350.00; vote: unan

Item #8 Consideration of GFDC's request for a \$40,000 appropriation from the Franklin County TIF fund

Charlie Woodard explained that he would like a vote of confidence for the Greater Franklin Development Corporation. There are buckets in the County TIF for Economic Development and they are not being used, this would allow fundraising for development rather than to keep the doors open. He explained that the neighboring Counties of Somerset and Oxford have a much larger budget for their Economic Development and they have brought several things to their counties. Charlie would like for the Board to write a letter to the County Commissioners asking them to give the GFDC \$40,000 for the fiscal year 2018.

Questions/Comments from the Board included:

Keith: Not all of the work that has been done in Oxford has been done by the GODC, so their taking all of the credit would be wrong.

How much money were you getting before? \$60,000 half from the budget and half from the TIF.

Tom/Philip m/m/s to write a letter supporting the \$40,000 that Charlie is asking for; vote: unan

Item #9 Manager's Report

- A. Forster Mill: There are two vehicles in the metal shed and we have been asked about selling them. One owner is deceased and the other owner lives out of State. We would

like to put an ad in the paper to identify the owner and if they don't want the vehicles to sell them as abandoned vehicles. Rhonda would like to sell them on Auctions International.

Tom/David m/m/s to allow Rhonda to sell the vehicles; vote: unan

Item #10 Other Business

We have been asked to write a letter of support for the Norridgewock Landfill Expansion. Tom suggested that we modify the language to our wording.

Keith/Tom m/m/s to write a letter of support; vote: unan

David: How did we do with the other items that we sold? We sold two of the three available items we got close to \$2,000. We did not sell the pipe; the invoices have already been paid and this worked really well.

If we have some old irrigation pipe it would be worth some value to have it all cleaned up, this would be a service to the Town. Rhonda explained that Heinz Gossman (Foreman) is trying to do something with it.

Item #10 Executive Session pursuant to 1 MRSA § 405(6)(E) Legal; 1 MRSA § 405(6)(C) Economic Development;

Tom/Tiffany m/m/s to enter into Executive Session pursuant to 1 MRSA § 405(6)(E) Legal; vote: unan Entered at 7:20 pm Out at 7:30 pm

Tom/Keith m/m/s to enter into Executive Session pursuant to 1 MRSA § 405(6)(C) Economic Development; vote: unan Entered at 7:30 pm Out at 7:54 pm

Tom/David m/m/s to adjourn 7:54pm