

Minutes of Select Board Meeting
July 17, 2018

Members Present: Tiffany Maiuri, David Leavitt, Philip Hilton, Keith Swett, Tom Saviello and Rhonda Irish (Town Manager)

Also Present: Charlie Lavin, Heidi Wilcox, Heinz Gossman, Kevin Lemay, Randy Cousineau, Sonny Dunham, Dale Roberts, Frank Donald, Wynn Muller, Sandy Muller and Joey Cousineau

Item #1 Minutes of the Meeting June 26, 2018

Tom/David m/m/s to accept the minutes as written; vote: unan

Item #2 Public Comment – None Received

Item #3 Closing of the Boat Ramp for Blueberry Festival Boat Rides and Fireworks

This is asked for every year and the boat ramp is owned by the Town of Wilton so the Board does have the authority to close it. FOWL would like to have it closed on Friday afternoon so that they are able to get ready for and give boat rides. It would then be closed after the parade on Saturday for the waterski demonstration and to prepare for fireworks. FOWL would help advertise the closure.

David/Keith m/m/s to close the boat ramp from 12 noon until 4 pm on Friday August 3, 2018 and again from 9am on Saturday August 4, 2018 until after the fireworks; vote: unan

Item #4 Fire Department Quarterly Report – Chief Sonny Dunham

*There have been several calls this quarter, more than usual

*Air tanks need to be replaced after fifteen years of service

Questions/Comments from the Board included:

Tom: Where is the department with it's OSHA certification? That is the SHAPE Grant and the department is recertified.

Keith: On your inventory sheets you don't have the new truck listed what is the value; even if it is not in use it has a value. Sonny explained that the value is probably \$52,000.

There is a lot of variance in the inventory sheets is there some way to document when the department gets rid of an item? Everything has been inventoried, it just wasn't put into the spreadsheet.

Tiffany: Now that you have twenty-five active members have you seen more staff during a call out? Yes, there has been a real big difference.

Tom/David m/m/s to accept the Fire Department Quarterly Report; vote: unan

Item #5 Consideration of Proposed Members for Fire Department Committee

There have been five Community members that have expressed an interest in serving on the Committee. Those people are: Ruth Cushman, Randy Hall, Mike Luce, Charlie Lavin and Jack Mills. The Fire Department has recommended Tom Doak and Kyle Ellis. Initially the Board had said that they wanted four Community members, and two members of the Fire Department.

Tom/Keith m/m/s to accept all of the applicants from the Community **motion amended** to accept all of the applicants from the Community and to add Keith Swett and David Leavitt from the Select Board on the Committee; vote: unan

Item #6 Police Department Quarterly Report – Chief Heidi Wilcox

*Kevin Lemay is the new Officer for the Department, he has been there since spring and is an asset to the Department.

*The Uniform Crime Reporting (UCR) Data shows a true representation of the Department and where they stand with a clearance rate. This year they are at 68.5%, last year was 68.1%. The State average is 36.1%, last year was 34.7%. They have averaged the same number of assaults as last year and these are predominately domestic assaults; that clearance rate is 100%. Clearance means that they have been cleared with arrests or criminal action through the courts.

*We are the only town in Franklin County to be ranked as one of the safest cities in Maine (#15). Questions/Comments from the Board included:

Tom: Thank you and thank you to all of the Officers

Tiffany: This is a reflection on you and your department; you are a tight knit force and community.

Keith: You will keep doing quarterly reports? As long as the Board requests it.

Tom/Tiffany m/m/s to accept the Police Department Quarterly Report; vote: unan

Item #7 Consideration of Sale of Waste treatment Generator and other items from Waste treatment plant

At the last meeting bids were opened and there was a discussion of whether or not the Board approved putting the generator out to bid. It was put out to bid correctly but did not appear on Craig's List. There was no motion or consensus to put it out to bid. Tiffany explained that she believed there was a consensus to put it out for a Prebid inspection and then put it out to bid; not a motion, but a clear consensus and directive from the Board.

There were two bids received for the generator:

Warren Smith \$422.00 Maitland Lord \$1,600

Keith/David m/m/s willing to sell generator and accept the high bid; vote: unan

*Compost mixer: This has been sitting for years and Mark King from the DEP mentioned it to the Franklin County Jail and they would like to purchase it from us. They have offered \$1,500.

Questions/Comments from the Board included:

Keith: How long has it been sitting? At least ten years.

Philip: Do we know what the market value is? No

Tom/Tiffany m/m/s to accept the \$1,500 from the Franklin County Jail for the compost mixer; vote: unan

*Irrigation piping used before the composting started: There are some forty-foot lengths of pipe and they are about three to six inches in diameter. Would like to see them go where they would be used.

Questions/Comments from the Board included:

David: We should have it looked at to see what it is worth. Auctions International does an online auction and they charge us no fee because their fees are paid for by the buyer through the buyer's premium.

Tom: Do we want to check with the recycler in Jay?

Tiffany/Philip m/m/s to proceed with both alternatives; vote: unan

*1963 Yard Tractor: this does not run, he has been offered \$300 for it.

Questions/Comments from the Board included:

Keith: It should go out to regular bid because the buyer is not a Municipality. Rhonda explained that it gets very expensive to put ads in the paper.

David: This could also go to Auctions International

Tom/Tiffany m/m/s to have Auctions International also look at the tractor; vote: unan

Item #8 Consideration of RFP's for Fuel Pump "Key Cards", Garage Doors, Transfer Station Landfill Mowing

Dale Roberts (Highway Foreman) would like to get RFP's so they can change the fuel pumps over to a pump and key system. He would also like to replace four doors on the back of the garage. The money for these projects is in his Capital Account.

Questions/Comments from the Board included:

Keith: Can you explain the "Key Card" system? Every three months he needs to read all of the numbers and enter them into the computer, this would specify the truck and the use of the truck. Would you be changing the set up outside? A new code would go in with the key code, but each truck would still need a key. The system we have right now is obsolete.

Tom/Philip m/m/s to allow RFP's for Key Cards for the fuel pumps and garage doors; vote: unan

*Landfill Mowing: They would like to bid out the Transfer Station mowing because the Highway Department tractor is not equipped to do this kind of landscape.

Questions/Comments from the Board included:

Keith: This is a lot of money each year is there any way that we could do it ourselves? There is a lot of handwork; DEP says that it cannot be mowed more than once a year.

Tiffany: She believes that if they say they can't do this than they can't.

Tom: What equipment would it take to get a tractor that would mow so that we could put it into a Capital Budget for the future.

Tom/Philip m/m/s to send the Transfer Station mowing out to bid; vote: unan

Item #9 Kineowatha Park Skate/Recreation Office Building

Consideration of Bids: There was a small committee that met with Randy and Joey Cousineau and the numbers that they came up with were: \$174,967 for stick build and \$178,625 modular. Randy explained that they had replaced what the engineer had with new items, (flooring, heating system) and had removed the cost of the bonding. This is the best price they can come up with. Frank explained that he has talked to a couple of local contractors and they believe that it could be done for around \$100,000-\$120,000. The construction season is going by quickly and he would like to get started on this.

Questions/Comments from the Board included:

Tiffany: We appreciate that you worked with us to do this in the ballpark we thought it would be.

David: We just can't afford that price, it is way beyond our fiscal capacity. We should do an RFP for a design build and check with local contractors.

Tom: Do you think it would make a difference? Yes, they believe that it would.

Philip: There was something mentioned about the fact we could get it down to the price of labor?

Andy Dube, the architect believes that we could save money with a general contractor and no mark up on materials. The general contractor would be the person who purchased all of the materials.

David/Tiffany m/m/s to reject all bids and go out to bid with a design bid; vote: unan

Item #10 Consideration of Special Town Meeting

If we choose to get a loan and make payments from the Trust Fund we will need to have a Special Town Meeting to allow us to spend the money because it is real estate. The loan would also require Bond Counseling. In order to create the warrant, we would need to know the amounts that we were requesting.

The docks and playground equipment were bid out as lease purchases with Franklin Savings Bank at 3.49%. Last week when they went to make the first payments it was explained that they

do not do lease purchases. This may also need to be added to the Special Town Meeting Warrant.

Questions/Comments from the Board included:

David: Do we go back and look at the other banks? Only one other bank bid and Rhonda has not asked them yet, but she could and bring it back to the Board.

Our bid was clear that it was a lease/purchase? Yes, it was very clear. Believe that if they will honor the bid we will go with Androscoggin Bank.

Tiffany/David m/m/s to go with Androscoggin if they are willing to honor their bid, we will go back to them with the lease purchase agreement; vote: unan

Item #11 Update of Central Maine Power New England Clean Energy Connect Presentation

There are still questions about how they will work with us; but we have a good baseline of what is going on.

Item #12 Signing of Franklin County Animal Shelter Contract

We need to give them an annual signature

Tom/Tiffany m/m/s to sign the contract with the Franklin County Animal Shelter; vote: unan

Item #13 Manager's Report

Recycling Update: The information has been sent to the media and we are handing out lots of fliers. The biggest issue is that people don't understand the market conditions.

Item #14 Other Business

*Quit Claim Deed: This is needed for a property that had a lien placed against it on April 10, 1952, the taxes have been paid on the property. Keith/Tom m/m/s to sign the Quit Claim Deed on the property; vote: unan

*David: The flashing light on McCrillis Corner Road needs to be repaired

Tom: What do we do with the American flags that are caught up? We call Beeline and they will fix them for us. Let the Town Office know where they are.

Keith: Could there be an explanation about the property that went to the Board of Appeals?

Brandon Fitch built a garage on the Lyle Hall Rd that is closer to the line than the fifty-foot set back that is required in the Farm and Forest zone. So, he needed a variance from the Appeals Board. Charlie Lavin the CEO was remiss in not sending out notices to the abutters, when the construction started one of the abutters (Bruce Bogue) was not happy with the construction and wanted to appeal the permit. The Board, however, chose to go along with the variance. Charlie explained that the area that he lives in should be Residential II based on the number of lots and homes.

Tiffany: Why is CMP not responding to fixing the street lights that are out? We need to have people call and report them and to report them to the Town Office so that we can report them as well.

Maybe the Police Department could also let the Town Office know if they see any lights out.

#15 Executive Session pursuant to 1 MRSA § 405(6)(A) Personnel

Tom/Tiffany m/m/s to enter into Executive Session pursuant to 1 MRSA § 405(6)(A) Personnel and upon completing Executive Session adjourn; vote: unan

Entered at 7:44 pm Out at 8:15

Tom/David m/m/s to adjourn 8:17 pm