

Minutes of Select Board Meeting
May 15, 2018

Members Present: Tiffany Maiuri, Jeff Adams, Keith Swett and Rhonda Irish (Town Manager)

Also, Present: Frank Donald, Ben Bridges, Alison Rainey, Aidan Welch, Amber Kapiloff

Item #1 Minutes of May 1, 2108 meeting -attached
Keith/Jeff m/m/s to accept the minutes as written: vote 3-0

Item #2 Public Comment- None received

Item #3 Consideration of Awarding of Paving Bids

Dale presented 3 bids;

1. Spencer Bids \$89.25 a ton and 88.25 for 9.5 mix
2. Pike \$102 a ton
3. Allstate \$91.88 a ton

Discussion: these prices are without Performance Bonds. If we require the Performance Bonds we will need to add an additional amount to each Bid:

1. Spencer add 4.00 per Ton
2. Pike add \$2600
3. Allstate add \$7000

Chip Seal bids:

1. Spencer 250 single, 450 double chip
- 2 Allstate 234 single, 438 double chip

Dale Roberts requested that the bid go to Spencer Group for the Paving and Allstate for Chip Seal as we have had them do work for us in the past and they stand by their work. Allstate is coming back to do work on Colby Miller Road that they had done 2 years ago. Discussed not requiring the Performance Bonds because we are familiar with their work. If we decide to go forward and require the Bond we will have to review what roads get done as this will reduce the monies available. Jeff asked what the total tonnage was and Dale did not have that information at the time of the meeting.

Current purchasing policy was discussed and it does state in the policy Section #6 letter (b) All projects that require an expenditure of \$20,000 or more shall require such bonds and /or cash sureties and /or retainage as may be recommend by the Purchasing Agent and approved by the Selectboard, to the extent permitted by law.

Tiff said she was comfortable going with the both companies as suggested by Dale without Performance Bonds as Dale is familiar with their commitments.

Jeff/Keith m/m/s to award to Spencer Group for paving and Allstate for the chip Seal without Performance Bonds based on prior work history with the Town of Wilton and commitments to fix issues.

Item #4 Public Works Department Report

Dale explained the repair budget will be hard hit this year due to the replacement of a transmission and computer on the loader. All sweeping of streets and roads has been completed and plows have been painted and put away. Worked with DOT out of Dixfield on a water issue at the intersection of Swett Road. Started working on loaming all the areas we worked on last fall by the sidewalks on Main Street.

Also:

Fixing street signs

Opened up the cemetery and started cleaning them

Put up Flags

DEP inspected the inground tanks at the Public Works Garage and found no problems

Delivered loam to cemetery

Started oil changes on East Dixfield fire trucks and inspections.

Boat Docks are in

Painting Cross Walks

Having a switch installed outside the building so fuel tanks can be shut off in an emergency

Last week we had a power surge and it ruined the air compressor at the garage. Working with insurance, we have a \$1000 deductible. In meantime got bids on a replacement.

Motor supply \$4000, Able Air \$6700 and Napa \$8100. Going with Motor Supply. New generator will be wired into a separate breaker and breaker box. The burned-out generator was 30years old.

Tiff asked the condition of the cemeteries? Already mowed them once and next week will have the whole crew working on them to get ready for Memorial Day.

Drainage issue at Lakeview cemetery will be addressed this Fall. Currently, not as wet as usual even with all the snow we had.

Rhonda commented that the Veteran flags will be put out Friday 5/18/2018.

Item # 5-Kineowatha Park Skate/Recreation Office Building

Copies of the plans had been emailed to all the Selectboard. Frank was happy with the plans and opened to questions or concerns. Jeff asked what input the board had in the drafting of the plans? It was explained that the Rec committee had met and discussed and did make some changes. Tiff said she and Rhonda had reviewed them but could not speak for the other Board members. Changes could still be entertained. Jeff had concerns on the cement slab. He had questions if there was reinforcement as one part will be heated and one will not and you need that buffer or filler to compensate for contraction and expansion. He also had questions on why was there a 2' crawl space which in turn made the building look taller. Both questions were emailed to the drafter of the plans and he returned call while in the meeting and Frank spoke with him. The response to both of Jeff's questions were answered. The slab will be #4 18" Grid. Also, the 2' crawl space

was needed as the heating system goes over head as well the water connection and electrical system will be over head. Sheet will be revised and resent. Keith explained he has his own reservation that he spoke to the Rec committee about. Jeff/Keith m/m/s Jeff made motions to accept the plan with a revision to state #4 18" Grid as F1 of the plan.

Item # 6 Liquor License for Wilson Lake Country Club-

Rhonda explained they had paid all their Personal Property and Real estate taxes for 2016 for all three parcels-over \$10,000. Current year 2017 taxes remain due at this time. It was discussed that we did decline their request last year due to the amount of tax monies due. They have kept their promise to get them paid. Tiff said this is a revenue generator for them with this revenue coming in they will work to get their 2017 taxes paid. Keith asked Rhonda's opinion? Rhonda recommend that the Board approve the license as they have kept to their promise.

Keith/Tiff m/m/s 3-0

Item # 7 Foster Mill Demolition

Rhonda did a walk thru last Friday for substantial completion. They have put bricks up against foundation walls which reinforces the walls and will keep anyone from falling over item. They have been wetting things down and sweeping. They have covered any opening that they created when the buildings were separated. Our highway crew will go and cover any other opening to best secure the remaining structure from anyone entering into it. Rhonda met with a fencing company. The fence that is there now will remain there until we get our fence up. All equipment should be removed by Friday. With all that said we will not proceed further until the new board is in place at the request of the current board. Further steps will be discussed at a June 20 workshop with the selectboard and Ransom Environmental. Rhonda did suggest that a meeting be set for Public opinion as we continue with the next phase of the project. As part of the next steps we will need to meet with DEP as one section of the reaming building extends over the water making it more difficult to remove. DEP will make suggestions on what should go out on the Bid specs as well. Rhonda wants to get totals from all the agency's that we have received monies from in the first phase to have to present at the public meeting.

Item # 8 Manager Report

Today voting is open 8 to 7. The June 12 voting will be 8 to 8. We have no one for School board seat so that will be a write in. Absentee ballots are available now at the Town Office. The Foreclosure packages are available at the office and ads have been placed in all the papers. Keith said there was one other advertising site that foreclosure should be listed on, did not have the name of it. Rhonda will email Jay for help with this. Rhonda has the Animal Shelter contract. She will hold till after the Town Meeting for signatures. Rhonda said she had purchased from the downtown grant fund, benches and trash cans for the sidewalks. It was discussed McGillicuddy Park has a safety issue. There is huge drop off by the stream. Rhonda did get pricing for a fence for this area. It would be \$3,625, black in color and 4' high. Tiff asked if it would take away from the looks of the park? (Looks is important but safety is a bigger issue. Rhonda does not need

board approval for this purchase under the purchasing policy however wanted the board opinion and input. Tiff approved the fence for safety issues?)

Item # 9 Other Business

Seeing none, motion was made to adjourn.

Tiff/Keith/ m/m/s

Adjourned at 7:10