

INVITATION, Information and Instructions for Bidders
KINEOWATHA PARK OFFICE AND SKATE BUILDING

Key Dates: Bids Due: June 15, 2018
 Last day for questions: June 12, 2018
 MANDATORY Site Meeting: June 8, 2018 at 3 PM
 Site meeting location: Kineowatha Park existing skate building

Owner: Town of Wilton
 158 Weld Road
 Wilton, Me. 04294
 Rhonda Irish-Town Manager (207)645-4961
 manager@wiltonmaine.org

Designer: Diversified Drafting
 P.O. Box 32
 Mount Vernon, Me. 04352
 (207-551-2422)
 diversifieddrafting@yahoo.com

Bid Package Contents:

1. Information and Instructions for Bidders
2. Bid Form
3. Proposed Subcontractors list
4. Drawings and Specifications

Instructions:

1. The Town Manager is the SOLE point of contact between the Owner and the Contractor, during all phases of this project.
2. The Owner will follow all bid procedures per town of Wilton standard policies.
3. The plan to solicit bids is as follows:
 - a. BY local ads
 - b. Bid Packets will be mailed to each Bidder for \$75.00, or emailed at no cost.
 - c. One onsite meeting will as scheduled.
 - d. The Owner and Designer will answer written or emailed questions via email. Questions and answers will be provided to each bidder.
 - e. Until bids are due, the Owner will accept bids as follows:
 - i. By hand delivery at the TOWN OFFICE, during normal office hours, until 5 PM of the date due.
 - ii. Via email, until 1 PM on the date due.
 - iii. Via USPO mail, postmarked on or before the date due
 - f. Bids will NOT be accepted by fax.
4. Only complete bids will be accepted. A complete bid will be for ALL the work and will include the following, in completed form:
 - a. The Bid Form,
 - b. The list of Proposed Subcontractors, and
5. Bid Evaluation and Acceptance: The Town Manager will evaluate the bids and recommend a firm to the Town Board for final selection. Following a regular Town Board meeting, bidders will be informed of their status.